



ESSENTIAL SKILLS PROGRESS REPORTS

The progress reports on the following pages are designed to help you monitor your progress throughout the skills reviews in the *Essential Skills* book. Complete the assigned items by the due date given by your instructor. Correct your answers using the answers and explanations in the Answer Key of the *Essential Skills* book*, and record both the number and percentage of items answered correctly on the *student copies* of the progress reports. Identify the date on which you completed each exercise. List the numbers of any items that you would like your instructor to review in class. Then, transfer this information to the corresponding *instructor copies* of the reports and give them to your instructor. Be sure to leave the last three columns of the *instructor copies* blank; these are for your instructor's use in evaluating your progress. (Note: In the first column of each report, the numbering refers to the exercises and the page numbers refer to the locations of those exercises in the *Essential Skills* book.)

*Consult with your instructor to determine whether you will use the Answer Key to complete the Essential Skills Progress Reports.



ENGLISH AND WRITING SKILLS REVIEW

(Student Copy)

<i>Exercise</i>	<i>Total # of Items</i>			<i>% of Items Correct</i>	<i>Date Completed</i>	<i>Item #s to Review</i>
	<i>Possible</i>	<i>Assigned</i>	<i>Correct</i>			
BASIC ENGLISH AND WRITING						
1. Exercise 1 (p. 6)	20					
2. Exercise 2 (p. 9)	15					
3. Exercise 3 (p. 17)	15					
4. Exercise 4 (p. 20)	20					
5. Exercise 5 (p. 24)	20					
6. Exercise 6 (p. 28)	20					
7. Exercise 7 (p. 35)	20					
8. Exercise 8 (p. 40)	50					
9. Exercise 9 (p. 43)	20					
10. Exercise 10 (p. 47)	20					
INTERMEDIATE ENGLISH AND WRITING						
1. Exercise 1 (p. 52)	20					
2. Exercise 2 (p. 57)	20					
3. Exercise 3 (p. 67)	20					
4. Exercise 4 (p. 71)	15					



5. Exercise 5 (p. 75)	15					
6. Exercise 6 (p. 79)	15					
7. Exercise 7 (p. 85)	20					
8. Exercise 8 (p. 89)	20					
9. Exercise 9 (p. 93)	20					
10. Exercise 10 (p. 97)	20					
11. Exercise 11 (p. 100)	15					
ADVANCED ENGLISH AND WRITING						
1. Exercise 1 (p. 104)	20					
2. Exercise 2 (p. 107)	10					
3. Exercise 3 (p. 113)	15					
4. Exercise 4 (p. 116)	15					
5. Exercise 5 (p. 120)	10					
6. Exercise 6 (p. 123)	10					
7. Exercise 7 (p. 127)	10					
8. Exercise 8 (p. 130)	10					
9. Exercise 9 (p. 134)	10					
10. Exercise 10 (p. 137)	20					
11. Exercise 11 (p. 140)	5					
12. Exercise 12 (p. 142)	5					
WRITING AN ESSAY						
1. Exercise 1 (p. 154)	1					



READING SKILLS REVIEW

(Student Copy)

<i>Exercise</i>	<i>Total # of Items</i>			<i>% of Items Correct</i>	<i>Date Completed</i>	<i>Item #s to Review</i>
	<i>Possible</i>	<i>Assigned</i>	<i>Correct</i>			
BASIC READING						
1. Exercise (p. 175)	85					
INTERMEDIATE READING						
1. Exercise (p. 212)	100					
ADVANCED READING						
1. Exercise (p. 251)	68					



MATH SKILLS REVIEW

(Student Copy)

<i>Exercise</i>	<i>Total # of Items</i>			<i>% of Items Correct</i>	<i>Date Completed</i>	<i>Item #s to Review</i>
	<i>Possible</i>	<i>Assigned</i>	<i>Correct</i>			
BASIC MATH						
1. Exercise 1 (p. 284)	30					
2. Exercise 2 (p. 288)	25					
3. Exercise 3 (p. 295)	25					
4. Exercise 4 (p. 303)	20					
5. Exercise 5 (p. 308)	15					
6. Exercise 6 (p. 311)	20					
7. Exercise 7 (p. 315)	10					
8. Exercise 8 (p. 321)	15					
INTERMEDIATE MATH						
1. Exercise 1 (p. 330)	25					
2. Exercise 2 (p. 338)	25					
3. Exercise 3 (p. 350)	30					
4. Exercise 4 (p. 364)	30					
5. Exercise 5 (p. 380)	45					
6. Exercise 6 (p. 392)	30					
7. Exercise 7 (p. 402)	15					
8. Exercise 8 (p. 408)	10					



9. Exercise 9 (p. 421)	27					
10. Exercise 10 (p. 431)	13					
ADVANCED MATH						
1. Exercise 1 (p. 438)	25					
2. Exercise 2 (p. 453)	30					
3. Exercise 3 (p. 466)	26					
4. Exercise 4 (p. 475)	31					
5. Exercise 5 (p. 485)	25					
6. Exercise 6 (p. 492)	15					
7. Exercise 7 (p. 502)	20					
8. Exercise 8 (p. 516)	35					
9. Exercise 9 (p. 525)	20					
10. Exercise 10 (p. 532)	15					
11. Exercise 11 (p. 550)	32					
12. Exercise 12 (p. 565)	14					



SCIENCE SKILLS REVIEW

(Student Copy)

<i>Exercise</i>	<i>Total # of Items</i>			<i>% of Items Correct</i>	<i>Date Completed</i>	<i>Item #s to Review</i>
	<i>Possible</i>	<i>Assigned</i>	<i>Correct</i>			
BASIC SCIENCE						
1. Exercise (p. 583)	76					
INTERMEDIATE SCIENCE						
1. Exercise (p. 614)	82					
ADVANCED SCIENCE						
1. Exercise (p. 643)	115					

