

# GEAR UP PARTNER FORM

## REQUEST FOR CONTRACTED SERVICES

Please complete this form to request funds through the MPS TEAM GEAR UP application. Funds requested must be matched by in-kind or non-federal sources as documents on the Partner Identification Form and Cost Share Worksheet.

**Partner Organization:** Cambridge Educational Services **Project Contact Name:** David Fickett

**Phone:** 847-299-2930 X234 **Email:** fickett@cambridgeed.com

**Project Description:**

Cambridge will support GEAR UP by providing remote and/or in-person learning to increase student academic performance in grades 6-12 or 7 - 13 with data, training, materials, licenses and support for core skill-building, ACT/SAT test prep and college readiness. Specifically, 1) Teacher Training on Implementation of Systemic, Research-based College and Career Readiness Programming (Skills, Familiarity (Mechanics and Strategies), Practice), Student Motivation and Family Admissions Workshops, and Social Emotional Support, 2) Instructional Materials: Non-Negotiable College and Career Readiness Skills Levels 1 – 3, ACT/SAT, WorkKeys and College Success, 3) Assessment: Pre and Post Assessment for student growth accountability and teacher reports for informed instruction and ensuring readiness for the student’s next grade level and 4) Supplemental Resources including bell-ringers, powerpoints, Test Navigators and Teacher Resource Center.

**Requested Budget:**

| Items                           | Year 1   | Year 2   | Year 3   | Year 4   | Year 5 | Year 6   | Year 7   | Total     |
|---------------------------------|----------|----------|----------|----------|--------|----------|----------|-----------|
| <b>Personnel</b>                | 2,597    | 2,597    | 2,597    | 2,597    | 2,597  | 2,597    | 2,597    | \$18,179  |
| <b>Benefits</b>                 |          |          |          |          |        |          |          |           |
| <b>Travel</b>                   | 1,298    | 1,298    | 1,298    | 1,298    | 1,298  | 1,298    | 1,298    | 9086      |
| <b>Supplies &amp; Materials</b> | 18,752   | 18,752   | 18,752   | 18,752   | 17,215 | 24,677   | 9,532    | \$126,432 |
| <b>Indirect Costs</b>           |          |          |          |          |        |          |          |           |
| <b>Total:</b>                   | \$22,647 | \$22,647 | \$22,647 | \$22,647 | 21,110 | \$28,572 | \$13,427 | 153697    |

**Budget Justification:** (please include specific positions, activities, materials, transportation, and other expenses necessary to carry out the project described above.)

Personnel – Master Professional Development Presenters for Student, Teacher and Family, On-site Director, Project Director, Program Coordinator  
 Benefits – Corresponding Payroll Benefits  
 Travel – Air, Rental Car, Hotel for Presenters, Trainers and Program Coordinator  
 Supplies & Equipment – Print and Online Non-Negotiable College and Career Readiness Skills Volumes 1, 2, and 3; Essential Skills; ACT/SAT Victory Program; WorkKeys; College Here I Come and College Here I Am