ACCELEPREP FOR THE WORKKEYS® TESTS PROGRESS REPORTS

The progress reports on the following pages are designed to help you monitor your progress throughout the lessons and quizzes in the *AccelePrep for the WorkKeys*® *Tests* book. Complete the assigned items by the due date given by your instructor. Correct your answers using the answers and explanations in the Answer Key of the *AccelePrep for the WorkKeys*® *Tests* book*, and record both the number and percentage of items answered correctly on the *student copies* of the progress reports. Identify the date on which you completed each exercise. List the numbers of any items that you would like your instructor to review in class. Then, transfer this information to the corresponding *instructor copies* of the reports and give them to your instructor. Be sure to leave the last three columns of the *instructor copies* blank; these are for your instructor's use in evaluating your progress.

*Consult with your instructor to determine whether you will use the Answer Key to complete the *AccelePrep for the WorkKeys*[®] *Tests* Progress Reports.

APPLIED MATH

(Student Copy)

	Total # of Exercise Ite	% of		Item						
Section	Possible	Assigned	Correct	Items Correct	Date Completed	#s to Review				
Fast Track (p. 7)										
Power Practice (p. 30)	4									
	HyperReview (p. 35)									
Power Practice 1 (p. 39)	3									
Power Practice 2 (p. 44)	3									
Power Practice 3 (p. 52)	4									
Power Practice 4 (p. 55)	3									
Power Practice 5 (p. 60)	3									
Power Practice 6 (p. 68)	5									
Try It Out! Practice (p. 70)	30									

WORKPLACE DOCUMENTS

(Student Copy)

	Total # of Exercise Ite	% of		Item						
Section	Possible	Assigned	Correct	Items Correct	Date Completed	#s to Review				
Fast Track (p. 83)										
Power Practice 1 (p. 91)	5									
Power Practice 2 (p. 94)	5									
HyperReview (p. 97)										
Power Practice 1 (p. 109)	4									
Power Practice 2 (p. 112)	4									
Power Practice 3 (p. 114)	3									
Power Practice 4 (p. 117)	8									
Try It Out! Practice (p. 121)	25									

GRAPHIC LITERACY

(Student Copy)

	Total # of Exercise Iter	% of		Item						
Section	Possible	Assigned	Correct	Items Correct	Date Completed	#s to Review				
Fast Track (p. 137)										
Power Practice 1 (p. 149)	5									
Power Practice 2 (p. 154)	5									
HyperReview (p. 159)										
Power Practice 1 (p. 166)	5									
Power Practice 2 (p. 173)	5									
Power Practice 3 (p. 179)	5									
Power Practice 4 (p. 187)	5									
Power Practice 5 (p. 193)	5									
Try It Out! Practice (p. 197)	30									

APPLIED MATH

(Instructor Copy)

Name	Student ID Number										
Date	Instr	Instructor						Course/Session Number			
	Total #	t of Exercise Items		% of	_	Item #s	Instructor Skill Evaluation (Check One Per Section)				
Unit	Possible	Assigned	Correct	Items Correct	Date Completed	to Review	Mastered	Partially Mastered	Not Mastered		
Fast Track (p. 15)											
Power Practice (p. 30)	4										
	HyperReview (p. 45)										
Power Practice 1 (p. 50)	3										
Power Practice 2 (p. 55)	3										
Power Practice 3 (p. 64)	4										
Power Practice 4 (p. 68)	3										
Power Practice 5 (p. 74)	3										
Power Practice 6 (p. 83)	5										
Try It Out! Practice (p. 87)	30										

WORKPLACE DOCUMENTS

(Instructor Copy)

Name	Student ID Number										
Date	Instr	Instructor						Course/Session Number			
Unit	Total # Possible	of Exercise Assigned	e Items Correct	% of Items Correct	Date Completed	Item #s to Review		aluation ection) Not Mastered			
Fast Track (p. 102)											
Power Practice 1 (p. 111)	5										
Power Practice 2 (p. 114)	5										
	_		Hyper	Review (p	. 119)						
Power Practice 1 (p. 132)	4										
Power Practice 2 (p. 135)	4										
Power Practice 3 (p. 138)	3										
Power Practice 4 (p. 141)	8										
Try It Out! Practice (p. 148)	25										

GRAPHIC LITERACY

(Instructor Copy)

Name	Student ID Number									
Date	Instr	uctor		Course/Session Number						
	Total #	of Exercise Items		% of		Item #s	Instructor Skill Evaluation (Check One Per Section)			
Unit	Possible	Assigned	Correct	Items Correct	Date Completed	to Review	Mastered	Partially Mastered	Not Mastered	
Fast Track (p. 167)										
Power Practice 1 (p. 179)	5									
Power Practice 2 (p. 184)	5									
	HyperReview (p. 189)									
Power Practice 1 (p. 196)	5									
Power Practice 2 (p. 204)	5									
Power Practice 3 (p. 210)	5									
Power Practice 4 (p. 219)	5									
Power Practice 5 (p. 226)	5									
Try It Out! Practice (p. 231)	30									